

# ✧ **THREE TIERS FOR VISITORS AND VOLUNTEERS** ✧

## **Tier A – All Visitors**

People making **one-time or occasional** visits to a school. Will register using Raptor in the schools front office.

### **Examples:**

- Parent lunch
- IEP meeting
- Award ceremonies
- Guest speaker
- Teacher conference
- Book fair

Must sign in at the front desk with a valid ID and will be screened through the Raptor system.

## **Tier B – Basic Volunteers**

People assisting students and school personnel with on campus activities must obtain basic volunteer level status through the completion of an application using the Raptor system.

### **Examples:**

- Reading pals
- Event assistants
- Classroom helpers
- Mentors
- PTO

Note: This clearance requires an \$15 annual fee or you may decide to obtain premium volunteer clearance instead.

## **Tier C – Premium Volunteers**

People chaperoning out of county field trips, overnight field trips and all coaches must obtain premium volunteer status through a background check using the state Clearinghouse.

Note: This clearance requires a \$74 fee and a completion of an online application, good for five years (No exceptions).

## **How to Become a Volunteer**

1. Submit a Volunteer Application through the [Raptor Volunteer Portal](#).
2. Screening Requirements: Based on the roles and activities you select in your application, you will receive instructions for the appropriate background checks.
3. Once your background check is cleared, you will receive a confirmation email and be added to the Raptor system, which school staff use to verify approved volunteers.



Questions?

Flagler Schools Human Resources Department

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