

SHADOW HILLS ATHLETICS

ONLINE ATHLETIC CLEARANCE - STEP-BY-STEP INSTRUCTIONS

1 VISIT HOME CAMPUS

Go to **HomeCampus.com** and choose **Parents & Students**, then select your state.

Returning users: Sign in with the account used in the previous school year.

New users: Create an account using a valid **parent/guardian email address** as the username and create a password.

2 START A NEW CLEARANCE

Select **Start Clearance Here**.

Enter the school and confirm the school address, select the appropriate school year, and add the sport(s) in which the student will participate.

Multiple sports? Use **Add New Sport** to include each sport.

3 COMPLETE ALL REQUIRED FIELDS

Complete all required sections, including **Student Information, Parent/Guardian Information, Medical History, Signature Forms, and file uploads**.

Student & Parent Information: Enter the requested information. Saved information may be available for future clearances.

Signatures: Names must be entered as an **exact match** to the Student and Parent/Guardian information.

Files: Drag and drop or browse your computer to upload required documents. You may also be able to select a previously uploaded file.

When all required information is complete, click **Submit Completed Application**.

4 REACH THE CONFIRMATION PAGE

Your submission is ready for school review once you reach the **Confirmation Message** page.

Reaching this page means the application has been submitted; it does **not** mean the student has been cleared.

IMPORTANT: THE STUDENT IS NOT CLEARED YET

The school must review and approve the clearance. An email notification will be sent after the school has reviewed the submission and cleared the student for participation.

NEED HELP?

Use the Help icon in Home Campus for assistance.

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Complete all clearance requirements before participating in athletics.